

MINUTES OF BOARD MEETING  
Manitowoc Board of Education  
November 12, 2019

A regular meeting of the Board of Education was called to order by Board President Dave Longmeyer at 7:01 p.m. Members present were: Ms. Meredith Sauer, Ms. Elizabeth Williams, Mr. Dave Nickels, Ms. Catherine Shallue, Mr. Richard Nitsch, Ms. Lisa Johnston, and Mr. Dave Longmeyer. Also present were Superintendent Mark Holzman and Board Secretary Laurie Braun.

The meeting began with the Pledge of Allegiance. Board members logged in to BoardBook.

A motion was made by Elizabeth Williams, seconded by Richard Nitsch, and unanimously carried (7-0), to approve the minutes of the October 22, 2019, Special Board Meeting.

Board President acknowledged no Board communications were received.

Public Input started at 7:05 p.m. which included an input request from Linda Helf, 3743 Mackert Street, Apt. 8, Manitowoc. Ms. Helf is a retired teacher from the district and her topic of public input regarded test score improvement. Ms. Helf provided discussion regarding curriculum, training and suggestions to the district that may aid in improving test scores. Public input concluded at 7:28 p.m.

Chairperson Elizabeth Williams reported on the October 29, 2019 Curriculum Committee Meeting/Learning Walk at Madison where Principal Stacie Opahle provided the group with a brief update relating to their School Action Plan focused on literacy across all content areas. Ms. Williams shared, she and Director Jason Bull observed a 5<sup>th</sup> Grade classroom lesson focused on text features. Board Member Dave Nickels and Director Pam Lensmire observed a mini lesson focused on “theme” then followed by independent reading in a 4<sup>th</sup> Grade classroom. Motion was made by Dave Nickels, seconded by Richard Nitsch, the minutes from the October 29, 2019 Curriculum Committee Meeting/Learning Walk were unanimously (7-0) approved.

Personnel Committee Chairperson, Richard Nitsch provided a summary of the November 8, 2019 Personnel Committee Meeting. Mr. Nitsch shared a Health Insurance update that included discussion of the transition from Anthem to UMR as the Third Party Administrator. Over 200 employees and/or spouses attended the two informational meetings that were held to discuss changes to the health insurance. The change to UMR will take effect January 1, 2020 and will expand the number of in-network providers for our employees, with no changes in deductibles, co-pays, out of pocket maximums, costs for prescriptions, etc. Employees will see a monthly increase of \$6.71 for a single plan and \$18.21 for a family plan. This cost is also based on participation in the annual Health Risk Assessment (HRA). The 2020-2021 School Calendar was also discussed. Positive feedback from MPSD Staff has encouraged further conversations utilizing the first day of school for the 2020-2021 school year as a “student transition day”. The logistics of the student transition day will need further planning and has overwhelming support from the staff at our buildings. Policy 9130: Public Requests,

Suggestions or Complaints was brought to the committee after an edit/amendment was made. The amended Policy 9130 was brought to the Personnel Committee and approved to move forward to the full Board for the second read. After some discussion, the committee was in agreement not to move forward Policy 4112-Board Staff Communications (Support Staff), and Policy 3112-Board Staff Communication (Professional Staff), to the full board for consideration. On motion from Elizabeth Williams, seconded by Catherine Shallue, the minutes from the November 8, 2019 Personnel Committee Meeting were unanimously (7-0) approved.

The payment of vouchers was presented by Director of Business Services Shawn Alfred. A motion was made by Elizabeth Williams, seconded by Lisa Johnston, and unanimously carried (7-0), to approve Bill List 10-1-19 through 10-31-19. The presented Bill List reflects district operating expenses and district payroll, for a total operating expense of \$6,782,078.05. The Financial Report for month ending October 31, 2019 was also presented by Director Alfred and accepted as presented.

Director of Human Resources Joyce Greenwood-Aerts, presented the Personnel Report consisting of two (2) resignations, one (1) retirement, one (1) professional staff hire, two (2) support staff hires and extra-curricular stipends. On motion by Dave Nickels, seconded by Catherine Shallue, the Board unanimously (7-0) approved the Personnel Report and Addendum as presented.

Superintendent Mark Holzman introduced Building and Grounds Director, Chris Dupre' and Mental Wellness/Safety Coordinator Michael Morgen. Mr. Dupre' provided a brief introduction to Wisconsin Act 143, which was passed in 2017. This requires public and private schools to submit the required information; Board approval of the School Safety Plan, documentation of School Violence Drills, School Safety Plan Training documentation and documentation of Building Safety Audits. Mr. Michael Morgen informed the Board that our District will provide this plan to the Department of Justice in December. He also shared an update of the District Safety Response Plan (DSRP). This plan focuses on a Standard Response Protocol with includes Lockout, Lockdown, Evacuate, Shelter and Hold. The strategy is if you see something, say something. Board members had the opportunity to ask questions regarding the DSRP. On motion from Catherine Shallue, and seconded by Elizabeth Williams, the DSRP was unanimously (7-0) approved.

Superintendent Holzman shared the Director's Report and Board members had the opportunity to ask questions. Board member Dave Nickels acknowledged the fact Student and Parent Engagement Surveys have been sent out, and questioned when the Board can expect the results from these surveys. Director Jason Bull stated participation for the Student Surveys is from 10/15/19-11/16/19 and the Parent Survey participation window is from 10/29-19-11/16/19. Superintendent Holzman stated the goal is to have the results from these surveys available to the Board at the February Board meeting. Mr. Nickels also asked for clarification to the cost of lighting the Lincoln Tower. Buildings and Grounds Director Chris Dupre' stated the estimate received is just under \$8,000 and materials have been ordered to start the project. Funding for this will come from donors and from the Buildings and Grounds budget. Board member Nickels questioned what percentages of health insurance cost is paid by the district

and what is paid by the employee. Director Alfred responded 88% of insurance premium is paid by the district and 12% is employee responsibility.

Superintendent Holzman provided a District Activity Update, which highlighted the Veteran's Day Celebration held at Lincoln High School. The entire student body at Lincoln High School was in attendance for this celebration to honor our veterans. Mr. Holzman encouraged board members to attend this amazing program next year if they have the opportunity. He also reported Parent/Teacher conferences are currently underway at the Elementary Schools, 2<sup>nd</sup> Quarter is now underway and off to a great start and practices for Gymnastics and Girls Basketball have started.

On motions brought forward from the 10-8-19 Board Meeting, with edits approved at the 11-8-19 Personnel Committee meeting, amended Policy 9130-Public Requests, Suggestion or Complaints was unanimously (7-0) approved for the second and final read.

The following items were brought forward from the July 23, 2019 Finance & Budget Committee Meeting: Policy 7300-Disposition of Real Property, Policy 7310-Disposition of Personal Property and Policy 7455-Accounting System for Fixed Assets. On motion from Committee, the Board unanimously (7-0) approved the first reads of these policies as presented.

The Acceptance of the Transition Incentive Grant Funding was not moved forward from committee and will be brought back to committee in December.

Board President Dave Longmeyer also reminded Board members of the upcoming Superintendent Evaluation. The evaluation forms will be given to the Board members within the next few weeks.

Board President Dave Longmeyer reminded board members of the WASB State Education Convention, January 22-24, 2020 in Milwaukee. Registration is now open so please notify the Board Secretary if you will be attending this event.

Future Meeting Dates: Curriculum Committee Meeting, November 22, 2019 at 8:30 a.m., Administration Office, 2902 Lindbergh Drive.

On motion by Catherine Shallue, seconded Richard Nitsch, and unanimously carried (7-0), the meeting adjourned at 8:03 p.m.

Respectfully submitted,  
Laurie Braun, Secretary



Dave Longmeyer,  
Board President